

MINNESOTA STATE FAIRGROUNDS

AR # _____

Event

Vendor

2017 REQUEST FOR DATA SERVICES Minnesota State Fair – Non Fair Events

Event (or Vendor) Name _____

Contact Person _____ Business Phone (____) _____

Billing Address _____ City _____ State _____ Zip _____

Email Address _____

Installation Contact, Name & Number _____

Event/Booth Location _____ Building Name or Block _____

Date data service is to start _____ Date data service is to stop _____

EVENT INSTALL NOTES _____

In order to qualify for our advanced rate, form must be received 7 days prior to event move in date. Please note that NOT ALL SERVICES are available in every event facility. PLEASE CHECK BACK of this form or with your event contact if you have questions on availability.

TYPE	DATA OR SCREEN SERVICES (please see reverse side for Internet availability information)	ADVANCED	STANDARD	TOTAL
Guest	*Hourly 2Mbps Internet connection (wired or wireless)	N/A	\$8.00	
Guest	*Daily 2Mbps Internet connection (wired or wireless)	N/A	\$20.00	
Super Guest	*Hourly 5Mbps Internet connection (wired or wireless)	N/A	\$12.00	
Super Guest	*Daily 5Mbps Internet connection (wired or wireless)	N/A	\$30.00	
Net Event	**A wired private connection (dedicated VLAN). Internet access for up to 20 computers/devices. Additional devices may be added. (Static Public IP address available upon request) Not designed for event to supply its vendors.	\$400.00	N/A	
Event	**A wired private connection (dedicated VLAN). LAN access for up to 20 computers/devices. Additional devices may be added. (No Internet provided)	\$200.00	N/A	
Install	Cat6 wired to one location (up to 250 feet from network room)	\$300.00	\$350.00	
Install	Cable Rental (Ethernet patch cable up to 50 feet)	\$25.00	\$35.00	
Install	10/100 Mbps Ethernet unmanaged switch (up to 16 ports)	\$100.00	N/A	
Screen	***Large Screen inside Warner Coliseum (12'x16')	\$75.00/day	\$75.00/day	
Screen	*** 55" LCD Screen	QTY () x \$25.00/day	\$25.00/day	
Screen locations (check all that apply): <input type="checkbox"/> 1-Warner Coliseum <input type="checkbox"/> 2-AgStar Arena <input type="checkbox"/> 2-Horse Barn <input type="checkbox"/> 2-Cattle Barn				
Support	Hourly rate for IT services (charge will be added to invoice if service deemed above scope of standard IT support for data services above)		\$32.00/hr	
* Option to connect and pay via the Minnesota State Fair Internet System upon arrival to the event facility.			GRAND TOTAL	
** Event may need to supply their own network device.				
*** Management of any digital screen requires an Internet connection (not included)				

I authorize the charges detailed within this request form to be charged to my contract account listed here or pay by phone by contacting the Events Department. By signing, I also agree that I have read and agree to the terms and conditions set forth for the services by the Minnesota State Fair.

Make checks payable to:
Minnesota State Fair
c/o Events Department
1265 North Snelling Ave.
St. Paul, MN 55108-3099
OR call 651-288-4400.

TO ENSURE PROMPT SERVICE RETURN FORM TO:
E-MAIL: events@mnstatefair.org OR FAX: (651) 288-2440

Please see reverse side for service type available in each event facility and terms and conditions.

Data Service Availability

Data services provided by the Minnesota State Fair **may be available** at the following locations (**Please check with your event contact**): Progress Center*, History & Heritage Center, Education Building*, Grandstand*, Merchandise Mart*, International Bazaar, Coliseum*, Horse Barn*, Swine Barn*, Cattle Barn, Miracle of Birth Center/FFA Chapter House and Fan Central. (*Wi-Fi may be purchased onsite without completed Request Form by going to the **StateFairWireless** network landing page and following the direction to purchase.)

Data services provided by the MINNESOTA STATE FAIR are **unavailable** at the following locations: Home Improvement, Sheep and Poultry Barn, Fine Arts Center, 4-H Building, Dairy Building, Parking Lots, Baldwin Park and any outdoor location. You have an option to contact CenturyLink and order DSL Internet. Please note this option requires a \$50.00 voice service charge from the Minnesota State Fair for the use of the phone line for DSL. For DSL information please see your "REQUEST FOR VOICE SERVICES" order form..

Data service availability may change. Please ask you Fair contact if there have been recent changes to the availability of the data service.

Terms and Conditions

1. Servers and/or Routers of any type are allowed only on the Event packages. No Servers or Routers are allowed on the Guest packages, including, but not limited to NAT, DHCP, and Proxy Servers.
2. Every device connected to the Internet/Network must have a purchased IP address from the Minnesota State Fair, regardless of whether the IP address is actually used or not.
3. The Minnesota State Fair reserves the right to disconnect any equipment that is found to be causing overall network problems without offering any refunds for services that have been disconnected.
4. Client agrees not to resell, extend, bridge or otherwise misuse Minnesota State Fair connections and/or services. Minnesota State Fair reserves the right to disconnect any client if they are found to have violated the usage agreement.
5. The Minnesota State Fair is not responsible for cable and/or equipment provided by the client or any third party.
6. Service location (drop) is defined as the location designated by the client. Service extended beyond 50' from the drop point may require an additional drop location and incur an additional fee.
7. **Choice of Law:** This agreement shall be governed by, and construed in accordance with, the laws of the State of Minnesota. In the event of litigation, the place of venue shall be in the county of Ramsey in the State of Minnesota.
8. **Modification:** This agreement shall not be modified or amended by the parties except by written instrument signed by the client and the Minnesota State Fair.
9. **Entire Agreement:** This agreement contains the entire understanding and agreements between the parties hereto respecting the within subject matter, and there are no representations, agreements, or understandings, oral or written, between and among the parties hereto relating to the subject matter of this agreement which are not fully expressed herein.
10. **Acceptance of terms:** Client expressly acknowledges by receipt of services and/or products delivered by the Minnesota State Fair to Client or its designee, to the terms and conditions herein contained.
11. **Facsimile Signatures:** Signatures sent/received via facsimile shall be considered as originals, and as such are valid signatures.
12. **Equipment Responsibility:** Client fully understands and accepts complete responsibility for all equipment leased to Client. Such responsibility shall include, but not be limited to, damage, and necessary repairs, replacement or equipment not capable of being repaired to a full functional status, loss of equipment, loss of income, and all other forms of loss or damage. All equipment, accessories, cables, and switches are included in equipment responsibility.
13. **Equipment procedures:**
 - a. Exhibitors will be responsible for the protection of any equipment rented from the Minnesota State Fair and will ensure that all equipment is returned to the Minnesota State Fair. Minnesota State Fair reserves the right to charge the customer for any lost equipment.
 - b. Rental equipment provided by Minnesota State Fair for this order will remain the property of the Minnesota State Fair.
 - c. Only the Minnesota State Fair staff is authorized to modify system wiring or cabling within the facility.
 - d. All equipment must comply with F.C.C. Regulations.

Warranty Disclaimer/Damage Limitation

The Minnesota State Fair does not provide an expressed or implied warranty for the equipment and services provided, including no warrant of fitness for particular purpose or merchantability. Part of the Agreement with the Minnesota State Fair is a limitation of liability so the Client's sole remedy or recourse against the Minnesota State Fair shall be the return of the prices that the Client paid for services and/or equipment rental, regardless of type, nature or basis for the claim. The Minnesota State Fair shall have no liability whatsoever for personal injury, property damage, business loss, business interruption, consequential or punitive damages.

Client shall indemnify the Minnesota State Fair from third party claims arising from Client's use of Minnesota State Fairs' services and equipment. It is illegal for any party to transmit or download copyrighted material. Under the Digital Millennium Copyright Act, Internet Service Providers may be prosecuted for any material that is transmitted on their network. In order to prevent our organization being prosecuted, Minnesota State Fair will take action against any customer found to be violating copyright laws.